Student Group Affiliation with the Department of Computer Science Rights and Responsibilities

The purpose of this document is to define what it means for a student group to be *affiliated* with the Department of Computer Science at Virginia Tech (CS@VT).

Definition. A CS-affiliated student group must have the following distinguishing characteristics:
- Its focus or mission falls within the Mission, Vision, and Goals of CS@VT.
- A majority of Executive Board are officially declared in one of the Computer Science majors.
- The Faculty Advisor should be a member of the CS@VT staff or faculty.

Privileges
- Financial support for events and activities that are clearly part of the academic mission of CS@VT. Student groups often help organize and carry out activities that are part of the Department's mission. Expenses for such events are either paid directly by CS@VT, or can be reimbursed based on a per-semester budgeting process and preauthorization from CS@VT.
- Help with publicizing group events and activities.
- Help with coordination among CS-affiliated student groups.
- Mentoring and training for student leaders.

Responsibilities
- Maintain status as an approved Virginia Tech registered student organization (RSO).
- Apply for reaffiliation with the Computer Science Department each year.
- Follow all CS@VT requirements for submitting timely budget requests, reimbursement requests, and financial summaries.
- If the organization has an external bank account, a summary of that account should be provided to the department at least annually.
- Follow CS@VT policies and procedures for soliciting support from companies.
- Participate in student leader coordination meetings.